



NORTHERN TERRITORY
**TRAVELLING
FILM
FESTIVAL**

**VENUE PARTNER
BOOKING FORM**

**NORTHERN TERRITORY TRAVELLING FILM FESTIVAL (NTTFF) TOURS
THROUGHOUT THE NT ANNUALLY FROM MARCH - JUNE.**

**NTTFF WELCOMES THE OPPORTUNITY FOR NORTHERN TERRITORY VENUES AT
KEY TOURIST LOCATIONS TO CO-PRESENT AN NTTFF TOURIST EVENT.**

CONTACT DETAILS

ORGANISATION _____

FIRST NAME _____ **LAST NAME** _____

POSITION HELD _____

VENUE ADDRESS _____

POSTAL ADDRESS _____

for NTTFF to send
posters for you to
advertise the event

PHONE NUMBER _____ **MOBILE NUMBER** _____

CONTACT EMAIL _____

WEBSITE _____

ARE YOU A NOT FOR PROFIT ORGANISATION? **YES** **NO**

EVENT DETAILS

NTTFF will do our best to accommodate everyone's preferred dates but will also be considering the route of the tour. We travel from the bottom to the top of the NT in two, three week blocks between March and June.

PREFERRED DATE _____

VENUE INFORMATION

NTTFF require a large space for punters to view the film in. We have used ovals, basketball courts and open areas before. NTTFF require a flat ground surface with either an option to secure pegs into the ground to tie off on or something sturdy such as a tree or building.

DOES YOUR VENUE MEET THESE REQUIREMENTS? YES NO

CAN YOU TAKE A PHOTO OF THE VENUE AREA AND EMAIL IT TO PROJECTS@ACCOMPLICE.COM.AU YES NO

VENUE CAPACITY _____

DO YOU HAVE ACCESS TO PATRON SEATING FOR THE VENUE? HOW MANY, WHAT TYPE?

CAN YOU PROVIDE NTTFF ACCESS TO A MINIMUM OF 1X STANDARD POWER OUTLET NEAR THE VENUE? YES NO

WILL THE VENUE PROVIDE FOOD AND BEVERAGES FOR SALE?
YES NO MAYBE, WE WOULD BE OPEN TO DISCUSS FURTHER

HOW MANY STAFF OR VOLUNTEERS FROM YOUR ORGANISATION WILL BE ALLOCATED TO THE EVENT? _____

IS WIFI AVAILABLE? YES NO

PROGRAM

The program runs for 90 minutes or 120 minutes, with an additional option for the event to show 30 minutes of local content at the start of the program. Please visit NTTFF website to view the program <http://www.nttravellingfilmfestival.com/films/>

ARE YOU HAPPY FOR US TO SCREEN THIS PROGRAM? CHANGES CAN BE MADE IF REQUIRED.

YES, WE LOVE THE PROGRAM SELECTION SOME CHANGES MAY BE REQUIRED

WOULD YOU LIKE TO PROVIDE UP TO 30 MINUTES OF LOCAL FILM CONTENT AT THE START OF THE PROGRAM?

YES NO MAYBE

IF YOU WOULD LIKE TO SUPPLY LOCAL FILM CONTENT, CAN YOU EXPLAIN THE CONTENT AND HOW LONG IT RUNS FOR?

BILLING

A fee of \$750 is payable to co-present an NTTFF Tourist Event. Payment will be required 6 weeks prior to the tour.

COMPANY NAME FOR THE INVOICE TO BE MADE OUT TO

NAME _____

ACCOUNTS EMAIL _____

PUBLIC LIABILITY INSURANCE

To complete your booking, please ensure you have emailed a copy of your Public Liability Policy (PLP) or Certificate of Currency (COC) to projects@creativeaccomplice.com.au

I CAN PROVIDE A COPY OF OUR ORGANISATIONS PLP OR COC

YES, I WILL ATTACH A COPY WHEN I SUBMIT THIS FORM

NO, BUT I INTEND TO PROVIDE A COPY WITHIN THE NEXT 3 WORKING DAYS

MAYBE, I WILL NEED TO CHECK THAT WE HAVE ADEQUATE INSURANCE

NO, I DO NOT HAVE INSURANCE

SUBMIT THIS FORM USING THE BUTTON THE RIGHT OR
EMAIL YOUR COMPLETED FORM TO:

PROJECTS@ACCOMPLICE.COM.AU

REMEMBER TO ATTACH A COPY OF YOUR PLP/COC AND
VENUE PHOTOS WHERE APPLICABLE.